museopicassomálaga

GENERAL CONDITIONS FOR GROUP VISITS

This document includes recommendations and conditions to be considered when visiting the Museo Picasso Málaga as a group (7 persons or more). All visitors accessing the museum in this way should make the corresponding reservation.

MAKE YOUR RESERVATION

Group visits are allowed for up to 20 persons per group, plus 1 external authorised guide.

Group visits of the Educational Community are allowed for up to 25 students per group, plus 1 accompanying person who will be in charge of the group.

To visit the museum as a group, it is necessary to book a date and time in advance. You can do this through the following channels:

- Educational community or visit with a museum educator: reservas@mpicassom.org. If you belong to the educational community, please use this <u>form.</u>
- Visit with your own guide (external guide authorised by MPM) / visit without guide (on your own): grupos@mpicassom.org or 951 74 67 00.

The access time chosen when making the reservation will appear on the booking document. You will be able to access the museum at the time and on the date stated in that document.

Payment of the reservation will be made according to the instructions in the confirmation email.

After the reservation has been paid for, refunds are only possible if the contracted service cannot be provided due to causes attributable to the museum.

Please check <u>here</u> for opening times and special closing and free entry days. On free entry days, neither guided nor group visits are allowed.

FEES

The museum offers free admission and reduced rates for the following groups:

Free admission

- Persons with accredited disability (together with an accompanying person, provided that they are essential to the former's visit)
- Unemployed persons (registered in SEPE Spanish Public Service for the Unemployed)
- Persons under 17 years of age (those under 13 should be accompanied by an adult)
- Students of the University of Málaga
- Accredited teachers
- ICOM members

Reduced rate

- Persons over 65 years of age
- Students under 26 years of age
- Holders of the European Youth Card

Visitors benefiting from any of these reductions should present the corresponding accreditation at the ticket office.

museo **Picasso** málaga

ARRIVAL AND ACCESS TO THE MUSEUM

Groups are kindly requested to arrive at least 10 minutes before the scheduled visit time, in order to go through the access control points and ensure their visit starts on time. Should the group arrive more than 10 minutes after the scheduled visit time, the museum reserves the right to modify or cancel the service for internal organisation and capacity reasons.

Access for the educational community is through Alcazabilla street, at the school visits reception point.

The time slots for group visits may be subject to variations at times of maximum visitor numbers. Should capacity issues occur, the group may be asked to move on to another area.

Please remember that the museum's customers service staff is trained appropriately. While visiting the museum, please follow their instructions and, if in doubt, please contact them to solve any queries you might have.

For capacity control reasons, groups are not allowed to exit and re-enter the museum.

Groups should leave the museum through the Plaza de la Higuera or the main access. Please remember to pick up your belongings before leaving.

DURING YOUR VISIT:

- In order to preserve the artworks, please do not touch them and be sure to stay at a reasonable distance from them.
- Please silence your mobile phones out of respect for other visitors.
- Reservation documents should be kept for the duration of the visit.

As long as they do not exceed the maximum number allowed, additional visitors may join in after purchasing their tickets at the group ticket office.

Please bring only small items with you (bags, rucksacks, etc.) and carry them on the front of your body.

For visits of the educational community, only the accompanying person (teacher, monitor, etc.) will be allowed to carry a piece of luggage.

The use of guiding systems is allowed in the museum's premises. Such systems should be provided by the hired tour guide.